

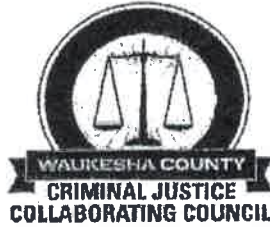
State of Wisconsin County of Iowa	AGENDA OF THE CRIMINAL JUSTICE COLLABORATION COUNCIL MEETING TO BE HELD Thursday, May 29, 2014 at 3:15 p.m. Courthouse Upper Level Conference Room 222 NORTH IOWA STREET DODGEVILLE, WISCONSIN	2014-01
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	For information regarding access for the disabled, please call 935-0399	
	Any subject on this agenda may become an action item.	
Item		
1)	Call the meeting to order and roll call.	
2)	Approval of meeting agenda.	
3)	Opportunity for members of the public to address the Criminal Justice Collaboration Council.	
4)	History of Criminal Justice Collaboration Council.	
5)	Composition, organizational structure, and scope/objectives of Criminal Justice Collaboration Council.	
6)	Criminal Justice Collaboration Council bylaws.	
7)	Next meeting date and adjournment.	

Amended: Yes/No

Agenda Created/Amended:

Date: 05/27/14 Initials: MCA



Waukesha County Criminal Justice Collaborating Council By-Laws

Article I: Name

The name of this council shall be the Waukesha County Criminal Justice Collaborating Council. It will be referred to as the Council throughout these by-laws.

Article II: Creation

The Council is created by ordinance as adopted by the Waukesha County Board of Supervisors and signed by the Waukesha County Executive.

Article III: Mission

The mission of the Council is to enhance public safety in Waukesha County through community collaboration by ensuring offender accountability, providing rehabilitation programs and supporting the rights and needs of victims.

Article IV: Structure

Section A: Membership

There are thirteen voting members of the Council who are members due to the position they hold. These thirteen members serve on the Council as long as they occupy the position.

- Chief Judge or Presiding Judge for Waukesha County
- County Executive
- County Board Chair
- Sheriff
- District Attorney
- Clerk of Circuit Court
- Mayor of City of Waukesha
- First Assistant Public Defender-Waukesha County
- Waukesha County Police Chief Association Representative
- Director of Health & Human Services
- Parole and Probation Manager responsible for Waukesha
- University of Wisconsin Cooperative Extension
- Waukesha County Citizen

Additional members may be appointed as the Council deems appropriate. Council members may designate one chief staff person to represent them and vote at Council meetings. Any member wishing to appoint a designee is to identify the designee in written correspondence addressed to the chair of the Council. No more than three consecutive meetings shall be allowed for a member's designee to attend Council meetings. Designees can only be changed by notifying the chair in writing. It is recommended that the citizen representative be selected based upon nominations submitted to the executive committee. This representative will serve a term no less than one year.

Any member of the Council may recommend removal of any agency member whom they believe is no longer appropriate for membership. Lack of attendance by a member may be cause for removal from the Council. Resignation of Council members shall be submitted to the chairperson and brought to a vote of the Council.

Section B: Legal Influence of the Council

The Council is not a body that "orders" members to do anything beyond what any one member has the legal power to do as a part of their legal position. It can make system-wide policy through consensus.

Section C: Committees

1. Executive Committee

Only members of the Council may serve on the Executive Committee. The Council shall determine the membership of the Executive Committee. Any member of the Council may attend and participate in the Executive Committee meetings. The Executive Committee shall be responsible for the following:

- Develop Council meeting agendas and ensure matters are ready for Council meetings.
- Ensure assignments are completed and prepared for Council meetings.
- Propose to the Council the formation of standing committees, subcommittees and ad hoc committees.
- Recommend to the Council individuals to serve as chairs and members of above-listed committees.
- Coordinate and approve the membership of the standing committees, subcommittees and ad hoc committees.

2. Standing Committees

Programs & Interventions Committee

- Explore ways of deterring initial entrance into the criminal justice system.
- Identify ways to reduce criminal recidivism and victimization by researching efficient and cost-effective alternative programs and processes for defendants and offenders in Waukesha County.

Public Relations & Education Committee

- Educate the public about initiatives, programs and services supported by the Council
- Identify community concerns that are related to the responsibilities of the Council
- Prepare a detailed, proactive public relations plan that will promote Council activities and initiatives.

Juvenile Justice Committee

- Identify the issues and initiatives relating to juvenile justice.
- Examine current successful processes that might be relevant for the adult system and vice versa.

3. Subcommittees and Ad Hoc Committees

The Council may authorize the formation of subcommittees and ad hoc committees, to deal with specific problems or issues. Standing committees, subcommittees and ad hoc committees shall report their information and recommendations to the Council.

Section D: Meetings

- Meetings of the Council shall be set by the Council, the chairperson, and/or upon petition by any four members of the Council. Notice of Council, executive committee, standing committee, subcommittee and ad hoc committee meeting times and location shall be provided to all members and duly posted in compliance with open meetings statutes.
- Minutes of the Council meetings shall be recorded and distributed to all members of the Council.
- A minimum quorum is a simple majority of seated voting membership.
- Recommendations of the Council shall be made by consensus. If consensus cannot be reached, recommendations may be made by a 2/3 vote of Council members.

Article V: Officers

Section A: Officers

The chairperson of the Council shall be chief (presiding) judge, county executive, or chairperson of the county board. The chairperson and vice-chairperson will be selected annually by the Council upon the recommendation of the executive committee. The term of the chairperson and vice-chairperson shall run June 1 through May 30.

Section B: Duties of Officers

The chairperson shall preside at all meetings. The vice-chairperson shall preside in the absence of the chairperson.

Article VI: Change in By-laws

Proposed amendments to the by-laws are to be included on the agenda of an executive committee meeting. The proposal will be forwarded to the Council for approval. Any action in response to the proposed change in the by-laws taken by the Council shall become effective immediately.

ROCK COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

BYLAWS

I. Name

The name of this Council shall be the Rock County Criminal Justice Coordinating Council, hereinafter referred to as the CJCC.

II. Authority

The Rock County Board of Supervisors established the CJCC on May 11, 2006.

III. Purpose and Function

A. Purpose

The purpose of the CJCC is to bring stakeholders in the criminal justice system and members of the public together on a regular basis to discuss issues affecting the system, resolve problems, and plan for the future. The CJCC will act in an advisory capacity to the County Board on issues affecting the criminal justice system.

B. Function

The CJCC will endeavor to do the following: increase communication; make suggestions for more efficient use of resources; make suggestions to provide better outcomes for justice system users, their families, and the public at large; provide ongoing oversight for new or alternative programs; provide coordination across departments and budget areas; eliminate duplication; enhance public safety; and continue the work of the Jail Alternatives Ad hoc Study Committee, including refining and monitoring its recommendations for alternatives to incarceration that may help in reducing the average daily population at the jail.

IV. Membership

A. Appointing Authority

Appointment to the CJCC shall be by the Chair of the Rock County Board of Supervisors, who is authorized to appoint up to 17 individuals. The Rock County Board of Supervisors shall confirm all appointments.

B. Permanent Representatives

The CJCC shall be composed of the following permanent representatives:

1. The presiding judge or designee
2. The district attorney or designee
3. The Sheriff or designee
4. The Human Services Director or designee
5. A representative of the State Public Defender's Office
6. The County Board Chair or designee
7. A representative of Wisconsin Department of Corrections

C. Citizen Representatives

The Chair of the County Board of Supervisors shall give consideration to appointing citizen members from the following:

1. A municipal law enforcement representative
2. A representative of the juvenile justice system
3. A mental health professional
4. A representative of a private social service agency
5. A substance abuse treatment provider
6. A representative of the State of Wisconsin Department of Health and Family Services
7. A local school superintendent
8. A victim advocate
9. An individual previously adjudicated through the criminal justice system
10. Other citizens

D. Term of Members

Terms shall be for a period of three years. Initial appointments to the CJCC shall be staggered as follows: four (4) citizen members shall be appointed to serve one-year terms, three (3) citizen members shall be appointed to serve two-year terms, and three (3) citizen members shall be appointed to serve three-year terms. Permanent members shall continue to serve as long as they hold the office which qualifies them for membership on the CJCC.

E. Vacancies in Office

When a vacancy occurs on the CJCC, the vacancy shall be filled by the County Board of Supervisors for the unexpired term in the same manner as the original appointment.

F. Officers

The CJCC shall elect a Chair at the first CJCC meeting of the calendar year. A Vice Chair shall be elected if the CJCC determines that one is needed. Such offices will commence at the conclusion of the same meeting.

G. Duties and Responsibilities of the CJCC

The CJCC shall have the duties and responsibilities as described in Section III.B. and shall perform such other duties and responsibilities as defined by the County Board of Supervisors.

H. Role of Members

Members will meet regularly with a structured agenda that includes reports from committees, policy discussions, planning updates, and public information efforts.

I. Appointment of Alternate Members

Members of the CJCC shall have the ability to name one alternate member to participate in the deliberations of the CJCC if the member is unable to attend. The ability of the alternate member to vote or to serve as part of the quorum of the CJCC is

contingent upon the alternate member being confirmed to this role by the Board of Supervisors.

V. Officers and Staff

A. Chair

The Chair shall be elected by and from the membership of the CJCC. The Chair's duties and powers shall include the following:

1. Preside at all meetings of the CJCC.
2. Appoint all standing and special committees of the CJCC.
3. Represent the CJCC at official functions and meetings.
4. Perform such other duties as specified by law, custom, or the CJCC.

B. Vice Chair

The Vice Chair, if one is determined to be necessary by the members of the CJCC, shall be elected by and from the membership of the CJCC. He/she shall assume the duties and responsibilities of the Chair in the Chair's absence, and shall perform such other duties as may from time to time be assigned. Should the position of the Chair become vacant or should the Chair become otherwise unable to discharge his/her duties (to be determined by the CJCC), the Vice Chair shall become Chair for the unexpired term and assume all duties and responsibilities of that office. A vacancy in the office of the Vice Chair shall be filled by a majority vote of the members present per Section IV.F.

C. Term of Office

At the first meeting of the calendar year, the CJCC shall elect one of its members as Chair and any other officers it deems appropriate. Each officer shall serve a one-year term and each officer may be reappointed to more than one term.

D. Staff

The County will provide staff to coordinate the activities of the CJCC.

VI. Committees

The Chair of the CJCC may appoint such committees, both standing and special, as he/she deems necessary to meet the purposes and responsibilities of the CJCC. Committee membership may include non-CJCC members, as approved by the Chair. The Chair appoints Committee chairs, under the advisement of the CJCC.

VII. Meetings

A. Regular Meetings

1. The CJCC shall meet at the call of the Chair or if three (3) members call a meeting.
2. The CJCC shall conform to the Wisconsin Open Meetings Law per Section 19.81 et. seq., Wisconsin Statutes.

B. Order of Business

CJCC meetings shall be conducted by way of an established agenda. A place on the

agenda for citizen input will be determined by the Chair of the CJCC.

C. Adjourned Meetings

Any legal meeting of the CJCC may be adjourned from time to time as the CJCC deems necessary.

D. Quorum

A majority of the members or their alternates shall constitute a quorum for the transaction of the business of the CJCC.

E. Voting

Each appointed member shall have the right to one (1) vote. Voting by alternate members is allowed per Section III.I.

F. Citizen Participation

Any citizen may comment upon agenda items at a meeting where citizen input is provided. Citizens, after being recognized, shall identify themselves by name and address and shall limit their presentation as deemed appropriate by the Chair.

G. Distribution of Minutes

Proposed minutes are not official until approved by the CJCC. Minutes shall be approved by the CJCC at the following meeting, to the extent possible. Proposed minutes shall be available for public inspection no later than the Friday prior to approval. Corrections to the minutes shall be reflected in the minutes of the meeting at which the minutes are approved.

H. Orders and Records

Every order, resolution, and determination of the CJCC shall be recorded in the records of the CJCC.

I. Rules of Order

The rules contained in Robert's Rules of Order, newly revised, shall govern the procedures of the CJCC. However, when those rules of procedure are inconsistent with the Bylaws or any special rules of order of the CJCC, the Bylaws or special rules of order shall prevail over Robert's Rules of Order.

VIII. Amendment of Bylaws

These Bylaws may be amended, altered, changed, added to or repealed by the affirmative vote of a majority of the members of the CJCC at any regular or special meeting. The Bylaws shall conform to such guidelines or policies as may be from time-to-time established by the Board of Supervisors.

The foregoing Bylaws were adopted by the Criminal Justice Coordinating Council on *(insert date)*.

Ozaukee County Criminal Justice Collaborating Council

By-Laws

Revised February 2013

Article I: Name

The name of this Council shall be the Ozaukee County Criminal Justice Collaborating Council. It will be referred to as the Council throughout these by-laws.

Article II: Creation

The Council is created by resolution as adopted by the Ozaukee County Board of Supervisors.

Article III: Mission, Vision, and Guiding Principles

Mission: The Criminal Justice Collaborating Council (CJCC) will work toward improving community safety in Ozaukee County by reducing recidivism, with a primary focus on drug and alcohol related incidences.

Vision: The Criminal Justice Collaborating Council brings together the participating agencies in the criminal justice system. It seeks to assure for Ozaukee County a criminal justice system that is fair and just, that provides for the public's safety, holds offenders accountable, and offers real opportunities for individuals to change the direction of their lives.

Guiding Principles: The purpose of the CJCC is to study the criminal justice system in Ozaukee County, identify areas for improvement, and formulate policy, plans, and programs for change. Through a coordinated and collaborative planning effort, the CJCC reviews, evaluates, and makes policy recommendations on vital criminal justice system issues.

Article IV: Structure

Section A: Membership

There are 18 voting members of the Council who are members due to the position they hold in Ozaukee County. These 18 members serve on the Council for as long as they (or currently named designee) occupy the position.

- Presiding Judge or designee
- Mid Moraine Municipal Judge
- County Board Chair, or designee
- Sheriff, or designee
- Police Chief Representative
- District Attorney, or designee
- Clerk of Circuit Courts, or designee
- Criminal Defense Bar Representative or designee
- Non profit organization representatives (2)
- Citizen
- Clergy Member
- Municipal Attorney Representative
- Department of Corrections Supervisor
- Director of Human Services and /or designee (2)
- School District Superintendent or designee
- State Public Defender or designee

Membership can be altered per article VI. Council members may appoint an alternate to represent them and vote at Council meetings. A Council member wishing to appoint an alternate is to identify the alternate in writing addressed to the Co-chairs of the Council. No more than three consecutive meetings shall be allowed for a member's alternate to attend Council meetings. Alternates can only be changed by notifying the Co-chairs in writing.

Council members are expected to have active attendance at Council meetings. If Council member attendance is insufficient, the concern will be referred to the Executive Committee to address the issue.

Section B: Educational and Support Staff

The UW-Extension Family Living Educator contributes to the Council's organizational process by working closely with the Co-chairs and the Executive Committee ensuring the Council's goals are being achieved. Roles of this position may include facilitation of group processes, coordination of meeting agendas, creating a communication link among members and the community, and identifying evidence-based resources for the Council.

Section C: Legal Influences of the Council

The Council has no legal authority to order changes to Ozaukee County's criminal justice system, but it may bring about changes through consensus of the participating Agencies and Branches.

Section D: Committees

1. Executive Committee

The Executive Committee is composed of two Co-chairs from two different disciplines in Ozaukee County and the Ozaukee County Board Chair, and Standing Committee Chairs. The UW-Extension Educator attends the Executive Committee meetings in the coordinator capacity. Any member of the Council may attend and participate in the Executive Committee meetings. The Executive Committee shall be responsible for the following:

- Develop Council meeting agendas and ensure materials are ready for Council meetings.
- Ensure assignments are completed and prepared for Council meetings.
- Propose to the Council the formation of Subcommittees and Ad Hoc Committees.
- Recommend to the Council individuals to serve as chairs and members of the committees.
- Identify Council Meeting presentations and programs.
- Propose by-law changes

2. Standing Committees

- **Grant/Funding Committee**-Seek out funding sources for programs and services and other initiatives recommended by the other committees. Identify funding sources for current corrections, treatment and support programs for adult and juvenile offenders. Research for and identify funding sources (grants, foundations, public funds, user fees, etc.) for potential new and innovative programs and recommend those programs for study in the other committees. Provide a cost /benefit analysis of fiscal budget items for the recommended supporting programs and initiatives

- **Court Review Committee**-Initiate communication and education among the agencies and departments involved in the Criminal Justice Program. Examine current processes and programs and provide recommendations to facilitate modification of current programs and implementation of new and innovative programs. Identify the issues and initiatives relating to juvenile justice. Examine current successful processes that might be relevant for the adult system and vice versa and recommend them to the other committees for study.
- **Programs, Interventions, & Treatment Committee**-Explore ways of deterring initial entrance into the criminal justice system. Identify ways to reduce criminal recidivism and victimization by researching efficient and cost-effective alternative programs and processes for defendants and offenders in Ozaukee County. Identify target populations(s) for potential diversion programs and study the best practices and current successful models we could adapt to our county. Research efficient and cost-effective alternative programs and processes for defendants and offenders in Ozaukee County. Recommend programs and protocols to other appropriate CJCC committees.
- **Public Relations & Community Education Committee**-Educate the public about initiatives, programs and services supported by the Council. Identify community concerns that are related to the responsibilities of the Council. Prepare a detailed, proactive public relations plan that will promote Council activities and initiatives.

3. Subcommittees and Ad Hoc Committees

The Council may authorize the formation of Subcommittees and Ad Hoc committees, to deal with specific problems or issues. Standing Committees, Subcommittees and Ad Hoc committees shall report their information and recommendations to the Council.

Example:

- **Steering Committee**-Create organizational structure for the Council and develop strategic planning format to produce Council goals and outcomes

Section E: Meetings

1. Meetings of the Council shall be set by the Council, one of the Co-chairs, and/or upon petition by any four members of the Council. Notice of Council, Executive Committee, Standing Committee, Subcommittee and Ad Hoc committee meeting times and location shall be provided to all members and duly posted in compliance with open meetings statutes.
2. The Council shall meet at least quarterly every calendar year.
3. Minutes of the Council meetings shall be recorded and distributed to all members of the Council.
4. A minimum quorum is a simple majority of seated voting membership.
5. Recommendations of the Council shall be made by consensus. If consensus cannot be reached, recommendations may be made by a 2/3 vote of Council members.

Article V: Officers

Section A: Officers

The Co-chairs of the Council will be selected from current Council members with two different disciplines in Ozaukee County. Each Co-chair will serve a two year staggered term as an officer, with a limit of two terms total. The term of the Co-chairs shall run May 1 through April 30.

Section B: Duties of Officers

The Senior Co-chair shall preside at all meetings. The second Co-chairperson shall preside in the other's absence.

Article VI: Change in By-Laws

Proposed amendments to the by-laws are to be included on the agenda of an Executive Committee meeting. The proposal will be forwarded to the Council for approval. Any action in response to the proposed change in the by-laws taken by the Council shall become effective immediately.



Milwaukee County Community Justice Council

Bylaws

Article I: Name

The name of this Council shall be the Milwaukee County Community Justice Council. It will be referred to as the Council throughout these bylaws.

Article II: Creation

The Council is created by resolution as passed by the Milwaukee County Board of Supervisors and signed by the County Executive.

Article III: Mission

The mission of the Milwaukee County Community Justice Council is to efficiently and collaboratively coordinate services and to effectively allocate financial resources to ensure crime reduction, victim support, offender accountability, and restorative community-based programs. Through strategic planning and research the Council will identify, evaluate, and develop strategies to improve the justice system to enhance public safety and the quality of life in Milwaukee County.

Article IV: Structure

Section A: Membership:

There are 27 voting members of the Council who are members due to the position they hold. These twenty-seven members serve on the Council for as long as they occupy the position.

- Health and Human Services Director
- Benedict Center Executive Director
- Chief Judge
- Clerk of Circuit Court
- County Board Chair
- County Executive
- District Attorney
- WI Department of Correction Secretary
- First Assistant Public Defender
- Justice 2000 Director
- Legal Aid Society of Milwaukee
- Mayor of City of Milwaukee
- Milwaukee County Corporation Counsel
- U.S. Attorney Office
- Milwaukee County Law Enforcement Executive Association Representative
- Milwaukee Police Chief
- Municipal Court Chief Judge
- Milwaukee County Sheriff
- Superintendent of the House of Correction
- Municipal Attorney Association Representative
- Project Return Executive Director
- Wisconsin Correctional Services Executive Director (WCS)
- Wisconsin State Legislature- Democratic Member
- Wisconsin State Legislature- Republican Member
- Common Council President (City of Milwaukee)
- Intergovernmental Cooperation President
- City Attorney (Milwaukee)

Additional members may be appointed, as the Executive Committee deems appropriate. Executive Committee members may designate one chief staff person to represent them and vote at Council meetings. Any member wishing to appoint a designee is to identify the designee in written correspondence addressed to the Chair of the Council.

Any member of the Council may recommend removal of any agency member whom they believe is no longer appropriate for membership. Lack of attendance by a member may be cause for removal from the Council. Resignation of Council members shall be submitted to the chairperson and brought to a vote of the Council.

Section B: Committees:

1. Executive Committee

Only members of the Steering Committee will transition to become members of the Executive Committee. The Steering Committee is currently comprised of the Milwaukee County's Chief Judge, Sheriff, County Executive, District Attorney, MCSO Inspector, County Supervisor Representative, City of Milwaukee Mayor and Police Chief, State of Wisconsin First Assistant Public Defender, and the Benedict Center's Director. The members of the Steering / Executive Committee shall determine the composition of the Executive Committee. Any member of the Council may attend and participate in the Executive Committee meetings. The Executive committee shall be responsible for the following:

- a. Develop Council meeting agendas and ensure matters are ready for Council meetings.
- b. Review reports and recommendations of Standing Committees to ensure assignments are completed and prepare documents for Council meetings.
- c. Propose to the Council the formation of Standing Committees, Subcommittees and Ad Hoc Committees.
- d. Recommend to the Council individuals to serve as chairs and members of above-listed committees.
- e. Coordinate and approve the membership of the Standing Committees, Subcommittees and Ad Hoc Committees.
- f. Review all reports and recommendations from standing committees, subcommittees, and Ad Hoc Committees. If approved to forward based on that review, the Executive Committee will pass the committee's recommendations to Council for vote.

2. Standing Committees

Standing Committees and any other committee formed by the council shall provide information to the full council when asked to do so by motion of the Council or by the Executive Committee. The Standing Committees may also prepare formal recommendations for approval by the council. Recommendations for Council approval must be submitted to the Executive Committee in advance of a meeting in which members will be asked to vote. The Executive Committee will review the subcommittee recommendation and presumptively add it to the next available Council meeting agenda. The Executive Committee must coordinate the work of subcommittees. Therefore, the Executive Committee may first ask the relevant subcommittee(s) to further review the text or content of any recommendation with comments identifying potential concerns. The recommendation, as altered or amended, should be returned to the Executive Committee for inclusion in the next available meeting agenda.

Data Analysis & Information Committee

- Identify the general information needs of the Council and its committees.
- Investigate ways and means to create the infrastructure, which can provide that information on a regular basis
- Identify and create systems that can provide information on an ad hoc basis as requested by the council

Jail & Huber Utilization Committee

- Examine how the Detention facilities are being used and by whom, by focusing on both defendant and offender characteristics including demographics, residence, criminal conduct and criminal history.

Programs & Interventions Committee

- Explore ways of deterring initial entrance into the criminal justice system.
- Identify ways to reduce criminal recidivism and victimization by researching efficient and cost-effective alternative programs and processes for defendants and offenders in Milwaukee County

Public Outreach & Education Committee

- Educate the public about initiatives, programs and services supported by the Council
- Identify community concerns that are related to the responsibilities of the Council
- Prepare a detailed, proactive public relations plan that will promote Council activities and initiatives.

Juvenile Justice Committee

- Identify the issues and initiatives relating to juvenile justice.
- Examine current successful processes that might be relevant for the adult system and vice versa.

Public Health Committee

- Addresses issues around drug and alcohol addiction, mental health, firearm violence, and emergency medicine.

3. Subcommittees and Ad Hoc Committees

The Council may authorize the formation of Subcommittees and Ad Hoc Committees, to deal with specific problems or issues. Standing Committees, Subcommittees and Ad Hoc committees shall report their information and recommendations to the Council.

Section C: Meetings:

1. Any four members of the Executive Committee shall set a meeting of the Council. Notice of Council, Executive Committee, Standing Committee and Ad Hoc committee meeting times and location shall be provided to all members and duly posted in compliance with open meetings statutes.
2. Minutes of the Council meetings shall be recorded and distributed to all members of the Council.
3. A minimum quorum is a simple majority of the total membership.
4. Recommendations of the Council shall be made by consensus. If consensus cannot be reached recommendations may be made by a (2/3) two-thirds vote of Council members present.

Article V: Officers

Section A: Officers:

The Chairperson of the Council shall be the Mayor, County Executive, County Board Chair, Chief (Presiding) Judge, Sheriff, or District Attorney. The Council upon the recommendation of the Executive Committee will select the chairperson and vice-chairperson annually. The term of the chairperson and vice-chairperson shall run June 1 through May 30 and may be extended by an additional one (1) year term as voted by council.

Section B: Duties of Officers:

The Chairperson shall preside at all meetings. The vice-chairperson shall preside in the absence of the chairperson.

Article VI: Change in Bylaws

Proposed amendments to the bylaws are to be included on the agenda of an Executive Committee meeting. The proposal will be forwarded to the Council for approval. Any action in response to the proposed change in the bylaws taken by the Council shall become effective immediately.